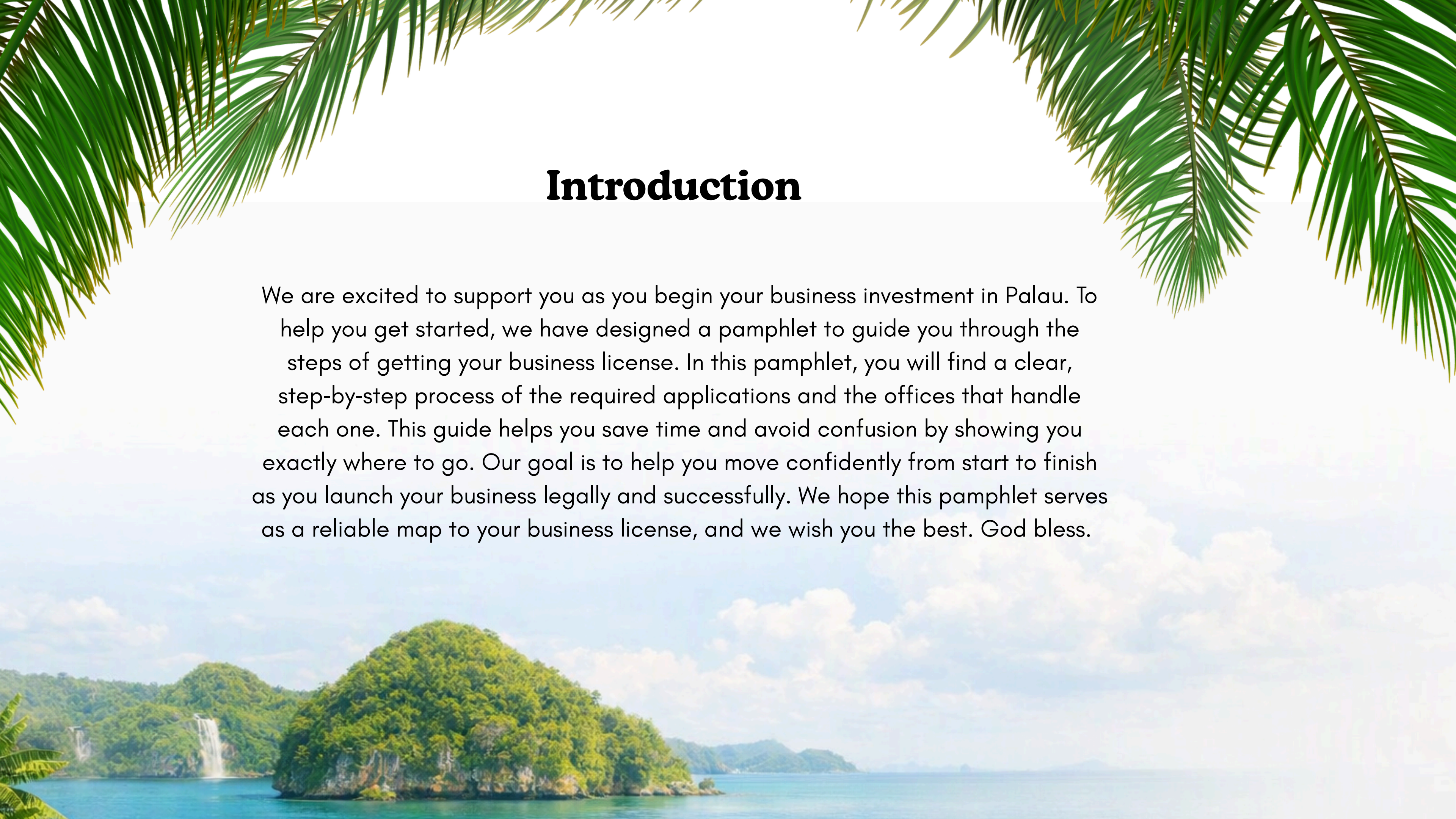




Introduction

We are excited to support you as you begin your business investment in Palau. To help you get started, we have designed a pamphlet to guide you through the steps of getting your business license. In this pamphlet, you will find a clear, step-by-step process of the required applications and the offices that handle each one. This guide helps you save time and avoid confusion by showing you exactly where to go. Our goal is to help you move confidently from start to finish as you launch your business legally and successfully. We hope this pamphlet serves as a reliable map to your business license, and we wish you the best. God bless.

CATEGORY D

FOREIGNER CORPORATION

STEP 1: CHECK SECTOR RULES

Foreign Investment Board (FIB)
(680)488-1135

STEP 2: REGISTER BUSINESS

Financial Institutions Commission (FIC)
(680)488-3560

STEP 3: APPLY FOR FIAC

Foreign Investment Board (FIB)

STEP 4: APPLY FOR EIN

Social Security Administration (ROPSSA)

STEP 5: APPLY FOR TIN

Bureau of Revenue & Taxation (BRT)

STEP 6: GET A NATIONAL BUSINESS LICENSE

Bureau of Revenue & Taxation (BRT)

STEP 7: GET A STATE BUSINESS LICENSE

Visit palaugov.pw/states/ for state contacts

STEP 8: GET SECTOR PERMITS(if needed)

Visit Foreign Investment Board or call 488-1135
for more details

STEP 9: OPEN BUSINESS BANK ACCOUNT

STEP 10: COMPLETE IMMIGRATION

Bureau of Customs & Border Protection (BCBP)
(680)488-1985/4505

GUIDANCE FOR BUSINESS PLANNING



PALAU SMALL BUSINESS DEVELOPMENT CENTER (SBDC)

Location: Near NDBP in Airai, across from
Shell Gas Station

Tel: (680)587-6004

Email: palausbdc@pacificsbdc.com

Website: www.pacificsbdc.com

Facebook: Palau SBDC

Helpful Office Websites

BRT: www.palaugov.pw/brt

ROPSSA: www.ropssa.pw

FIC: www.palauregistries.pw

FIB: www.palaugov.pw/fib

BCBP: <https://bcbp.pw>

CONTACT US

BUREAU OF DEVELOPMENT

**Ministry of Human Resources, Culture,
Tourism, & Development**

Location: 2nd Floor, One Stop Shop Building

Tel: (680) 488-2306

Email: mhrctd.bode@palaugov.org

Website: <https://ministryofhrctd.pw>



Get Your BUSINESS LICENSE

Today!

**Start now, follow these steps,
and walk away with your
Business License!**



CATEGORY A

LOCAL SOLE PROPRIETORSHIP

STEP 1: REGISTER BUSINESS ENTITY

Bureau of Revenue & Taxation (BRT)
(680)488-2702

STEP 2: APPLY FOR TIN

Bureau of Revenue & Taxation (BRT)
(680)488-2702

STEP 3: APPLY FOR EIN

Social Security Administration (ROPSSA)
(680)488-2457

STEP 4: GET NATIONAL BUSINESS LICENSE

Bureau of Revenue & Taxation (BRT)
(680)488-2702

STEP 5: GET SECTOR PERMITS (if needed)

Visit Bureau of Revenue & Taxation or call
(680)488-2702 for more details

STEP 6: REGISTER FOR A STATE LICENSE

Visit palaugov.pw/states/ for state contacts

STEP 7: OPEN BUSINESS BANK ACCOUNT

CATEGORY B

LOCAL CORPORATION

STEP 1: REGISTER BUSINESS ENTITY

Financial Institution Commission (FIC)
(680)488-3560

STEP 2: APPLY FOR EIN

Social Security Administration (ROPSSA)
(680)488-2457

STEP 3: APPLY FOR TIN

Bureau of Revenue & Taxation (BRT)
(680)488-2702

STEP 4: GET NATIONAL BUSINESS LICENSE

Bureau of Revenue & Taxation (BRT)
(680)488-2702

STEP 5: GET SECTOR PERMITS(if needed)

Visit Bureau of Revenue & Taxation or call
(680)488-2702 for more details

STEP 6: REGISTER FOR A STATE LICENSE

Visit palaugov.pw/states/ for state contacts

STEP 7: OPEN BUSINESS BANK ACCOUNT

CATEGORY C

FOREIGNER SOLE PROPRIETORSHIP

STEP 1: CHECK SECTOR RULES

Foreign Investment Board (FIB)
(680)488-1135

STEP 2: APPLY FOR FIAC

Foreign Investment Board (FIB)

STEP 3: REGISTER BUSINESS ENTITY

Bureau of Revenue & Taxation (BRT)

STEP 4: APPLY FOR TIN

Bureau of Revenue & Taxation (BRT)

STEP 5: APPLY FOR EIN

Social Security Administration (ROPSSA)
(680)488-2457

STEP 6: GET NATIONAL BUSINESS LICENSE

Bureau of Revenue and Tax (BRT)

STEP 7: GET STATE LICENSE

Visit palaugov.pw/states/ for state contacts

STEP 8: GET SECTOR PERMITS(if needed)

Visit Foreign Investment Board or call 488-1135
for more details

STEP 9: OPEN BUSINESS BANK ACCOUNT

STEP 10: COMPLETE IMMIGRATION

Bureau of Customs & Border Protection (BCBP)
(680)488-1985/4505



BUSINESS OFFICE CONTACTS

BUREAU OF REVENUE & TAXATION

www.palau.gov.pw/brt

(680)488-2702

SOCIAL SECURITY ADMINISTRATION

<https://ropssa.pw>

(680)488-2457

FOREIGN INVESTMENT BOARD

<https://www.palau.gov.pw/fib/>

(680)488-1135

FINANCIAL INSTITUTION COMMISSION

www.palaregistries.pw

(680)488-3560

BUREAU OF CUSTOMS & BORDER PROTECTIONS

<https://bcbp.pw>

(680)488-1985/4505

State Government Office Contacts

Koror State Government

(680) 488-2439/2576
admin@kororstategov.com
www.kororstategov.com
P. O. Box 116, Koror, Palau 96940

Airai State Government

(680) 587-3511
airaistategov@gmail.com
<https://airaistategov.com/>
Facebook: Airai State Government
P. O. Box 8009, Koror, Palau 96940

Melekeok State Government

(680) 654-2728 / 654-2967
melekeokgov@gmail.com
P. O. Box 6042, Koror, Palau 96940

Ngaraard State Government

(680) 824-4490 / 4499
ngaraard18@gmail.com
P. O. Box 6026, Ngaraard State, Republic
of Palau 96940

Ngarchelong State Government

Koror Tel: (680) 488-2871
Ngarchelong Tel: (680) 855-2967
nsg@palaugov.org
P. O. Box 1504, Koror, Palau 96940

Ngardmau State

(680) 747-2967
ngardmaustate@gmail.com
P. O. Box 6015, Ngmall, Ngardmau State,
Republic of Palau 96940

Sonsorol State Government

(680) 488-1237/0692
P. O. Box 1077, Koror, Palau 96940

Angaur State Government

Koror Tel: (680) 488-5282
Angaur Tel: (680) 277-2967
angaurstategov@gmail.com
P. O. Box 9065, Koror, Palau 96940

Aimeliik State Government

(680) 544-2967
asgov@palaunet.com
P. O. Box 458, Aimeliik, Palau 96940

Ngatpang State Government

(680) 535-2967/1010
NSPLA@palaunet.com

Ngiwal State Government

(680) 679-1021
P. O. Box 10288, Ngiwal, Palau 96940

Ngchesar State Government

(680) 488-2636/2967
ngsgov@palaunet.com
P. O. Box 6025, Koror, Palau 96940

Ngermlengui State Government

(680) 733-2967/1070
P. O. Box 458, Koror, Palau 96940

Peleliu State Government

Koror Tel: (680) 488-1817
Peleliu Tel: (680) 345-2967/1001
P. O. Box 6035, Koror, Palau 96940

Hatohobei State Government

(680) 488-2218
hsg@palaunet.com
P. O. Box 1017, Koror, Palau 96940

Kayangel State Government

(680) 876-2967
kayangel@palaunet.com